

# Position Description

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<b>Position title:</b>	<b>Youth Worker</b>
Position number:	1118
Group:	Community and Culture
Reports to position title:	Team Leader Youth Services
Number of direct reports:	<input checked="" type="checkbox"/> Nil <input type="checkbox"/> 1 - 3 <input type="checkbox"/> 4 - 6 <input type="checkbox"/> 7 - 9 <input type="checkbox"/> 10 +
Range or classification:	Pay point 4 – 8
Approved:	20 August 2025

## About Youth Services

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The Youth Services team supports young people’s engagement and participation in city life by delivering high-quality programs in both community and school settings. The role involves identifying the needs of young people and developing appropriate strategies to address them, while ensuring services reflect the city’s cultural diversity through information, advocacy, referral, and outreach initiatives. It also includes developing effective youth participation mechanisms, maintaining partnerships that support youth retention and improved outcomes, and contributing to the implementation of the council’s Youth Plan.

## Duties and Responsibilities

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- Provide assistance and support to centre based, outreach recreation, school holiday, events and social support activities/programs within schools and the broader community.
- Undertake project and general administrative tasks as required.
- Provide support and assistance in the implementation of the strategies, actions and initiatives identified in Council’s Youth Plan.
- Assisting in the supervision of young people and facilitation of youth activities, outreach recreation & school holiday programs and other projects & events.
- Assisting and supporting the implementation of the Youth Plan strategies and actions.

- Providing information and referral advice to young people and families on a range of issues and concerns.
- Undertaking general administrative tasks, eg: completing daily activity reports, attendance records, and other documentation.
- Developing and maintaining effective communication channels with youth participating in activities.

In addition to the above, a worker may also be directed to carry out duties and tasks as are within the limits of the worker's skill, competence and training.

## Selection Criteria

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### Essential

1. Knowledge and understanding of the principles of youth work.
2. Demonstrated ability to work in a team environment.
3. Ability to lead group activities and programs.
4. Experience in the development and implementation of youth focussed activities and programs.
5. Understanding and sensitivity to the cultural needs and concerns of young people and families.
6. Well-developed interpersonal, communication and conflict resolution skills, as well as the capacity to maintain appropriate professional boundaries.
7. Ability to undertake general administrative tasks.
8. Understanding of the Tasmanian Youth Ethics Framework and other relevant legislation for youth and family services e.g. mandatory reporting
9. Understanding of Work Health and Safety Legislation and its application to the youth sector.
10. Available to work weekdays from 3 p.m. during the school term.

### Desirable

11. Relevant qualification in the health and community services field or working towards.
12. Driver's licence (car and/or light rigid).
13. First aid certificate.

## Authority and Delegations

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The officer is to perform all duties in an authorised manner and within the scope of responsibility necessary to carry out those duties, as specified by this position description and in accordance with any applicable appointment, authorisation or delegation provided by the Chief Executive Officer.

- There are no Delegations or Powers of entries that apply to this position.

## Pre-Employment Requirements

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### Child and Youth Safety

Council is committed to the safety and wellbeing of children and youth while enabling their participation as a valued member of our community.

We have zero tolerance to child or youth abuse or harm. You are obligated to prioritise the safety of children and youth you interact with in the performance of your role and to report conduct of concern. For further information, please refer to our Safeguarding Children and Youth Policy and Code of Conduct available on our website, and the *Registration to Work with Vulnerable People Act (Tas) 2013*.

- A Registration to Work with Vulnerable People (Tas.) is required.

### National Police Check

- A current National Police Check is required for this position to assess the suitability of the preferred candidate. Appointment to the role is subject to the results of the check, and candidates whose history is deemed unsuitable will not be offered employment.