

MINUTES OF A MEETING OF THE CLARENCE CITY COUNCIL HELD AT THE COUNCIL CHAMBERS, BLIGH STREET, ROSNY PARK, ON MONDAY 1 DECEMBER 2025

HOUR CALLED: 6.00pm

PRESENT: The meeting commenced at 6.39pm immediately following the Annual General Meeting which was held at 6.00pm with the Mayor (Cr B A Blomeley) in the Chair and with Councillors:

H	Chong
J	Darko
E	Goyne
D	Hulme
B	Hunter
R	James
W	Kennedy
T	Mulder
A	Ritchie
J	Walker
B	Warren; present.

1. APOLOGIES Nil

ORDER OF BUSINESS Items 1 – 11

IN ATTENDANCE

Chief Executive Officer
(Mr I Nelson)

Head of Infrastructure and Natural Assets
(Mr R Graham)

Chief Financial Officer
(Mrs J Murrell)

Head of Community and Culture
(Ms T Cockburn)

Head of Strategic Development Communications and Engagement
(Ms G Wicks)

Head of City Planning
(Mr D Marr)

Head of Regulatory Services
(Mr R Brennan)

Executive Officer to the Chief Executive Officer
(Ms J Ellis)

The Meeting closed at 8.01pm.

COUNCIL MEETING
MONDAY 1 DECEMBER 2025

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE
1.	ACKNOWLEDGEMENT OF COUNTRY.....	3
2.	ATTENDANCE AND APOLOGIES	3
3.	DECLARATIONS OF INTERESTS OF COUNCILLORS OR CLOSE ASSOCIATE.....	3
4.	OMNIBUS ITEMS	4
4.1	CONFIRMATION OF MINUTES	5
4.2	MAYOR’S COMMUNICATION	5
4.3	COUNCIL WORKSHOPS	7
4.4	TABLING OF PETITIONS	8
4.5	REPORTS FROM OUTSIDE BODIES	9
	REPORTS FROM SINGLE AND JOINT AUTHORITIES	9
	REPORTS FROM COUNCIL AND SPECIAL COMMITTEES AND OTHER REPRESENTATIVE BODIES	10
4.6	WEEKLY BRIEFING REPORTS	12
5.	PUBLIC QUESTION TIME	13
5.1	PUBLIC QUESTIONS ON NOTICE	13
5.2	ANSWERS TO QUESTIONS ON NOTICE	13
5.3	ANSWERS TO PREVIOUS QUESTIONS TAKEN ON NOTICE.....	13
5.4	QUESTIONS WITHOUT NOTICE	14
6.	DEPUTATIONS BY MEMBERS OF THE PUBLIC	15
7	PLANNING AUTHORITY MATTERS	
7.1	PLANNING APPLICATION PDPLANPMTD-2025/053203 – 61 HOWRAH ROAD, HOWRAH - SECONDARY RESIDENCE AND OUTBUILDING (SINGLE DWELLING).....	17
8.	REPORTS OF OFFICERS	
8.1	DETERMINATION ON PETITIONS TABLED AT PREVIOUS COUNCIL MEETINGS - NIL ITEMS	
8.2	ASSET MANAGEMENT	
8.2.1	COASTAL ACCESS STRATEGY 2025 FOR ADOPTION	20
8.2.2	FOOD ORGANICS GARDEN ORGANICS (FOGO) KERBSIDE TRANSITION	21

8.3 FINANCIAL MANAGEMENT - NIL ITEMS
8.4 GOVERNANCE

8.4.1	QUARTERLY REPORT TO 30 SEPTEMBER 2025	23
8.4.2	SUBMISSION IN RESPONSE TO REVISED DRAFT DEVELOPMENT ASSESSMENT PANELS BILL 2025 CONSULTATION	24

9. MOTIONS ON NOTICE - NIL ITEMS

10.	COUNCILLORS' QUESTION TIME	27
10.1	QUESTIONS ON NOTICE	27
10.2	ANSWERS TO QUESTIONS ON NOTICE	27
10.3	ANSWERS TO QUESTIONS WITHOUT NOTICE – PREVIOUS COUNCIL MEETING.....	27
10.4	QUESTIONS WITHOUT NOTICE	30
11.	CLOSED MEETING	31
11.1	APPLICATIONS FOR LEAVE OF ABSENCE	
11.2	APPOINTMENT OF COMMITTEE MEMBER	
11.3	CONTRACTUAL MATTER	

1. ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement of Country was made by the Mayor at the commencement of the Annual General Meeting, held immediately prior to the Council Meeting.

The Mayor advised the Meeting and members of the public that Council Meetings, not including Closed Meeting, are livestreamed, audio-visually recorded and published to Council's website. The meeting is not protected by privilege. A link to the Agenda is available via Council's website.

2. ATTENDANCE AND APOLOGIES

Refer to cover page.

3. DECLARATIONS OF INTERESTS OF COUNCILLORS OR CLOSE ASSOCIATE

In accordance with Regulation 8 of the Local Government (Meeting Procedures) Regulations 2015 and Council's adopted Code of Conduct, the Mayor requests Councillors to indicate whether they have, or are likely to have a pecuniary interest (any pecuniary benefits or pecuniary detriment) or conflict of interest in any item on the Agenda.

INTEREST DECLARED: NIL.

URGENT AGENDA ITEM

The Mayor advised of an Urgent Item to be discussed in accordance with Regulation 10 of the Local Government (Meeting Procedures) Regulations 2025.

Decision:**PROCEDURAL MOTION**

MOVED Cr Chong **SECONDED** Cr Hulme

- “A. That pursuant to the provisions of Regulation 10 of the Local Government (Meeting Procedures) Regulations 2025, the Council gives Leave of the Meeting to consider an urgent item regarding a contractual matter.
- B. That pursuant to the provision of Regulation 17 of the Local Government (Meeting Procedures) Regulations 2025, this item be considered in Closed Meeting as the matter to be dealt with deals with a matter related to contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal”

CARRIED UNANIMOUSLY

4. OMNIBUS ITEMS

4.1 CONFIRMATION OF MINUTES

RECOMMENDATION:

That the Minutes of the Council Meeting held on 10 November 2025, as circulated, be taken as read and confirmed.

Decision: **MOVED** Cr Chong **SECONDED** Cr Kennedy

“That the Minutes of the Council Meeting held on 10 November 2025, as circulated, be taken as read and confirmed”.

CARRIED UNANIMOUSLY

4.2 MAYOR’S COMMUNICATION

The Mayor reported on the following meetings and attendances since the last Council Meeting:

- 11 November: Interview with Triple M (various topics);
South Arm RSL Remembrance Day Commemoration Service;
Tour of Cambridge Airport;
- 12 November: Greater Hobart Mayor’s Forum;
Conferral Ceremony for Dr Steven Phipps;
- 13 November: Citizenship Ceremony;
Official Opening of Set Right Automotives Pty Ltd;
RDA Tasmania Board Lunch;
ABC Giving Tree Appeal Launch 2025;
Tasmanian Regional Development Champions 2025;
- 17 November: Funding Announcement with Julie Collins MP;
- 18 November: Meeting – new Commanding Officer of 29 Squadron;
Naval, Military and Air Force Club of Tasmania Remembrance Day Luncheon;
WBBL|11 Hurricanes vs Strikers;
- 19 November: International Men’s Day Breakfast 2025;
On-site visit briefing regarding Changes taking place at the site regarding Royal Agricultural Society of Tasmania;
The Henry Jones Art Prize 2025 Gala Event;
LGAT President’s Function;
- 20 November: LGAT General Meeting and Day 1 and Annual Conference;
2025 Exhibition Opening – Rosny Farm;
Business Eastern Shore – Business Excellence and Service Awards;
- 21 November: LGAT Conference – Day 2;
International Men’s Day BBQ Lunch;
- 22 November: Eye-Dotting Ceremony – Hobart Christmas Pageant;
- 24 November: ABC Breakfast Interview;
Australian Institute of International Affairs Annual Lecture;

/ contd on Page 6...

MAYOR'S COMMUNICATION /contd...

25 November:	DEP Beach Watch Media Launch;
26 November:	Clarence Access and Inclusion Network – End-of-Year Celebration; Federal Hospitality Presents – Big Ideas for Tasmania;
29 November:	Montagu Bay Sharks Toss the Coin; St. Barnabas Volunteer Appreciation Morning Tea;
30 November:	Yes AFL Team – Yes AFL Stadium Rally; “Turning on the Christmas Lights” – CWA Lindisfarne Gift Shop;
1 December:	SERDA Meeting; and School Visit – Bellerive Primary School.

Deputy Mayor Allison Ritchie (on behalf of the Mayor)

11 November:	Remembrance Day 2025 – Lindisfarne RSL;
15 November:	Targafest 2025 Opening;
16 November:	South Arm RSL Sub-Branch's Annual Luncheon;
18 November:	Salvation Army Special Christmas Thank You Event;
22 November:	Surfing Tas Invitation – Women in Waves; and
25 November:	Young Leaders of Tasmania (YLOT).

Councillor Heather Chong (on behalf of the Mayor)

13 November:	Diwali and Annakut Exhibition at Parliament 2025;
20 November:	Amplify the Vision – Media Launch of A Connected and Respectful Tasmania;
26 November:	Big Tassie Walk Thank You Event; and
28 November:	We Stand Together Against Racism Anti-Racism Workshop.

- **Letter from the Department of State Growth State Planning Office**

The Mayor tabled a letter dated 24 November 2025 from the Acting Director regarding the proposed Housing Land Supply (Warrane) Order 2025 applying to 155 Cambridge Road, Warrane.

- **Bellerive Community Arts Centre 50th Anniversary**

The Mayor advised that this year the Bellerive Community Arts Centre celebrates its 50th Anniversary. The Mayor read out a letter from the Secretary, Ms Lynne Beck on behalf of the Centre, thanking Council and staff for their support.

The Mayor invited Cr Kennedy, as Council's representative on the Centre Committee to say a few words. Cr Kennedy thanked the Centre members who are volunteers, for keeping so many people connected over the fifty years through workshops and artistic pursuits and wished the Centre well for another fifty years.

/ contd on Page 7...

MAYOR’S COMMUNICATION /contd...

- **Visit by Bellerive Primary School Students**

The Mayor advised that earlier today, 75 grade 3 and 4 students from Bellerive Primary School visited the Council Chambers as part of their studies into local government.

The students were divided into four groups – and with Cr Chong’s assistance, the students enthusiastically participated in “Council Meetings”.

The Mayor thanked the teachers of Bellerive Primary School, Ms Anna Smith from Council’s Communication and Marketing Team for her management of all the activities, staff who provided presentations to the students and Cr Chong for her overview of Council’s “Kindness Campaign”.

- **Independent Audit Panel Member**

The Mayor advised that Mr Richard Easter’s term as Independent Member and Chairperson of Council’s Audit Panel had recently concluded and on behalf of Council, thanked Mr Easter for his contribution to the Panel over the past eight years.

4.3 COUNCIL WORKSHOPS

In addition to the Councillor’s Meeting Briefing (workshop) conducted on Friday immediately preceding the Council Meeting the following workshops were conducted by Council since its last ordinary Council Meeting:

PURPOSE**DATE**

Confidential Briefing

Speed Limit Review Consultation Results

Pre State Government Budget Consultation

Draft Development Assessment Bill

Workshop/Meeting Schedule 2025-2026

17 November

RECOMMENDATION:

That Council notes the workshops conducted.

Decision: **MOVED** Cr Chong **SECONDED** Cr Kennedy

“That the Recommendation be adopted”.

CARRIED UNANIMOUSLY

4.4. TABLING OF PETITIONS

The Chief Executive Officer advised of receipt of a petition opposing the planning application for rezoning of 113, 115, 117 and 119 East Derwent Highway from Residential to Local Business and that with the agreement of the petitioner the petition will be considered as part of the planning application process. It is anticipated that the matter will be considered by council on 19 January 2026.

4.5 REPORTS FROM OUTSIDE BODIES

This agenda item is listed to facilitate the receipt of both informal and formal reporting from various outside bodies upon which Council has a representative involvement.

REPORTS FROM SINGLE AND JOINT AUTHORITIES

Provision is made for reports from Single and Joint Authorities if required.

Council is a participant in the following Single and Joint Authorities. These Authorities are required to provide quarterly reports to participating Councils, and these will be listed under this segment as and when received.

- **COPPING REFUSE DISPOSAL SITE JOINT AUTHORITY**

Representative: Cr James Walker

Quarterly Reports

September Quarterly Report pending.

Representative Reporting

- **TASWASTE SOUTH**

Representative: Cr Warren (Mayor's nominee)
Cr Hunter (Proxy)

Representative Reporting

Cr Warren tabled the Quarterly Report for the period 1 July to 30 September 2025 and the Annual Report 2024-25.

- **TASWATER CORPORATION**

- **GREATER HOBART COMMITTEE**

REPORTS FROM COUNCIL AND SPECIAL COMMITTEES AND OTHER REPRESENTATIVE BODIES**AUDIT PANEL – CHAIRPERSON'S REPORT**

The following is a report on activities of the Audit Panel from its last meeting on 19 November 2025.

The Panel received updates on the following.

Audit Projects

- **Project 51 Workforce Planning**

The Panel was satisfied with the work done on this project and agreed that the Project could be closed.

- **Project 51A Volunteer Management Framework**

Council's volunteer management policy and induction process have been updated and a handbook for volunteers is being developed.

- **Project 60 – Review of Council's Cyber Security**

The Chief Information Officer reported on recent activities.

Future Projects

- **Review of Council's Pricing and Terms of Lease Policy** – a provider has been engaged to undertake the project, and an initial meeting has been held with relevant staff.

Annual Financial Statements

The Tasmanian Audit Office has issued an unqualified Audit Opinion in respect of the financial statements for the period to 30 June 2025. The signed Independent Audit Report was issued on 29 September 2025 and a Report to those Charged with Governance for the year ended 30 June 2025 was issued on 26 September 2025.

The Financial Statements, Audit Opinion and Report to those Charged with Governance for the year ended 30 June 2025 were provided to the Panel and representatives from the Tasmanian Audit Office attended the meeting to discuss the outcomes of the audit.

Business Continuity Plan exercise – Rosny Early Learning

The Panel received a report on the business continuity planning exercise held on 28 October which tested several scenarios at the Rosny Early Learning Centre.

The exercise and outcomes were highly commended by the Panel.

Standing Items

In addition to specific items presented to the Panel, the following items are reported to the Panel at each meeting.

- Strategic Risks
- Management Action Plan, and
- Significant Insurance/Legal Claims.

My term with the Audit Panel concluded at the end of November 2025 and I would like to take this opportunity to thank the other Panel members, Council, and the Chief Executive Officer and staff for their work and support during my eight years as independent Panel Member and two years as Chairperson.

OTHER REPORTS

The following minutes from Special Advisory Committees were provided for information.

- The Cultural Creative Advisory Committee dated 13 November 2025.

ACTIVE LIVING ADVISORY COMMITTEE

- Cr Ritchie tabled the minutes of the Active Living Advisory Committee held on 15 September 2025.

RICHMOND ADVISORY COMMITTEE

- Cr Chong tabled the minutes of the Richmond Advisory Committee held on 15 October 2025.

BELLERIVE COMMUNITY ARTS CENTRE

- Cr Kennedy tabled the minutes of the Bellerive Community Arts Centre held on 19 November 2025.

4.6 WEEKLY BRIEFING REPORTS

The Weekly Briefing Reports of 10, 17 and 24 November 2025 have been circulated to Councillors.

RECOMMENDATION:

That the information contained in the Weekly Briefing Reports of 10, 17 and 24 November 2025 be noted.

Decision: **MOVED** Cr Chong **SECONDED** Cr Kennedy

“That the Recommendation be adopted”.

CARRIED UNANIMOUSLY

5. PUBLIC QUESTION TIME

Public question time at ordinary Council meetings will not exceed 15 minutes. An individual may ask questions at the meeting. Questions may be submitted to Council in writing on the Friday 10 days before the meeting or may be raised from the Public Gallery during this segment of the meeting.

The Chairman may request a Councillor or Council officer to answer a question. No debate is permitted on any questions or answers. Questions and answers are to be kept as brief as possible.

5.1 PUBLIC QUESTIONS ON NOTICE

(Seven days before an ordinary Meeting, a member of the public may give written notice to the Chief Executive Officer of a question to be asked at the meeting). A maximum of two questions may be submitted in writing before the meeting.

Questions on notice and their answers will be included in the minutes.

Mr Thomas Chick of Mornington has given notice of the following question:

Ask AI

Council has recently implemented an “Ask AI” feature on their website, that uses a large language model to attempt to answer questions submitted to it, based on the contents of other pages on the website. What is the ongoing cost to Council for the provision of this feature?

5.2 ANSWERS TO QUESTIONS ON NOTICE

Council’s Chief Executive Officer provided the following answer to the question from Mr Thomas Chick at Item 5.1.

Ask AI

We are currently undertaking a trial of the “Ask AI” feature on our website. After the trial concludes, if the feature is retained, the estimated cost is likely to be around \$250 per month for our level of use.

5.3 ANSWERS TO PREVIOUS QUESTIONS TAKEN ON NOTICE

The Chief Executive Officer provides the following answers to Questions taken on Notice from members of the public at previous Council Meetings.

At Council’s Meeting of 10 November Mr Victor Marsh of Bellerive asked the following question.

ECOLOGICAL ASSESSMENT – CHARLES HAND MEMORIAL PARK AND ROSNY PARKLANDS

On behalf of the people who attended the guided tour and walk on Rosny Parklands on 2 November, I would like to thank the two council officers for their professionalism and informative answers to our questions. My question is, is this Council going to do an ecological assessment on Charles Hand Memorial Park and Rosny Parklands to support the work of these officers?

/ contd on Page 14...

ANSWERS TO PREVIOUS QUESTIONS TAKEN ON NOTICE /contd...**ANSWER**

Council officers have access to a Natural Values Assessment undertaken in 2023 (commissioned by Council) and redacted versions of ecological assessments commissioned by the Department of State Growth in 2024, which informed our work on the circuit track and Wild Park within the parklands. Additional assessments will be undertaken if and as required when Council implements other actions in the City Heart Plan moving forward.

At Council's Meeting of 10 November Mrs Joanne Marsh of Bellerive asked the following question.

INFRINGEMENTS ISSUED - CRICKET GAME BELLERIVE OVAL

Every day the local Bellerive Bluff community bear the brunt of illegal and nuisance parking due to the increasing number of retailers, events and services including the ferry service in this geographically restricted area. Would Council please provide a summary of the infringement fines that were issued for the 2 November cricket game at Bellerive Oval and the nature of any complaints made to the parking management team before 8pm?

ANSWER

A total of 96 parking infringement notices were issued by Council between 5pm and 8.45pm during the T20 cricket game at Ninja Stadium on 2 November this year. TASPOL were in attendance and issued infringement notices in disability spaces in Beach Street.

Three complaints were received through the Parking Phone Hotline before 8pm on 2 November. Of these, two were for a vehicle obstructing a driveway and the third was for a vehicle on a bus stop and too close to an intersection.

5.4 QUESTIONS WITHOUT NOTICE

The Chairperson may invite members of the public present to ask questions without notice.

Questions are to relate to the activities of the Council. Questions without notice will be dependent on available time at the meeting.

Council Policy provides that the Chairperson may refuse to allow a question on notice to be listed or refuse to respond to a question put at a meeting without notice that relates to any item listed on the agenda for the Council meeting (note: this ground for refusal is in order to avoid any procedural fairness concerns arising in respect to any matter to be determined on the Council Meeting Agenda).

When dealing with Questions without Notice that require research and a more detailed response the Chairman may require that the question be put on notice and in writing. Wherever possible, answers will be provided at the next ordinary Council Meeting.

Council's Public Question Time Policy can be found on Council's website at [Public Question Time - City of Clarence : City of Clarence \(ccc.tas.gov.au\)](https://www.ccc.tas.gov.au/public-question-time)

6. DEPUTATIONS BY MEMBERS OF THE PUBLIC

(In accordance with Regulation 46 of the Local Government (Meeting Procedures) Regulations 2025 and in accordance with Council Policy, deputation requests are invited to address the Meeting and make statements or deliver reports to Council)

7 PLANNING AUTHORITY MATTERS
--

In accordance with Regulation 29 (1) of the Local Government (Meeting Procedures) Regulations 2025, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

7.1 PLANNING APPLICATION PDPLANPMTD-2025/053203 – 61 HOWRAH ROAD, HOWRAH - SECONDARY RESIDENCE AND OUTBUILDING (SINGLE DWELLING)**EXECUTIVE SUMMARY****PURPOSE**

The purpose of this report is to consider the application made for a Secondary Residence and Outbuilding (Single Dwelling) at 61 Howrah Road, Howrah.

RELATION TO PLANNING PROVISIONS

The land is zoned General Residential and subject to the Safeguarding of Airports Code and the Parking and Sustainable Transport Code under the Tasmanian Planning Scheme - Clarence (the Scheme). In accordance with the Scheme the proposal is a Discretionary use and/or development.

LEGISLATIVE REQUIREMENTS

The report on this item details the basis and reasons for the recommendation. Any alternative decision by Council will require a full statement of reasons in order to maintain the integrity of the Planning approval process and to comply with the requirements of the Judicial Review Act and the Local Government (Meeting Procedures) Regulations 2025.

Council is required to exercise a discretion within the statutory period which expires on 9 December 2025.

CONSULTATION

The proposal was advertised in accordance with statutory requirements and two representations were received raising the following issues:

- Privacy,
- Overshadowing, and
- Building height.

RECOMMENDATION:

A. That the Planning Application for Secondary Residence and Outbuilding (Single Dwelling) at 61 Howrah Road, Howrah (Cl Ref PDPLANPMTD-2025/053203) be approved subject to the following conditions and advice.

1. GEN AP1 – ENDORSED PLANS.
2. The development must meet all required Conditions of Approval specified by TasWater notice dated 7 October 2025 (TWDA 2025/00713-CCC).
3. The proposal is approved as a Secondary Residence and must:
 - have a maximum gross floor area of not more than 60m²,
 - be appurtenant to a single dwelling,
 - share all services, including access and parking, water, sewerage, gas, electricity and telecommunications connections and meters with the single dwelling, and
 - be contained on the same lot as the single dwelling and must not be located on a separate lot created under the *Strata Titles Act 1998*.

- B. That in addition to standard advice, the following advice be provided to the proponent:
- a. A Building Surveyor is required to be engaged, to create and certify an Application for Building Approval.
 - b. A class 1a dwelling must have a separate wash tub as per the NCC 10.4.1.
 - c. The dwelling above the workshop requires fire separation. Please consult with your building surveyor to ensure fire safety compliance is achieved.
- C. That the details and conclusions included in the Associated Report be recorded as the reasons for Council’s decision in respect of the matter.

Decision:		MOVED Cr Hulme SECONDED Cr Kennedy	
		“That the Recommendation be adopted”.	
		CARRIED	
		FOR	AGAINST
		Cr Blomeley	Cr James
		Cr Chong	
		Cr Darko	
		Cr Goyne	
		Cr Hulme	
		Cr Hunter	
		Cr Kennedy	
		Cr Mulder	
		Cr Ritchie	
		Cr Walker	
		Cr Warren	

Council now concludes its deliberations as a Planning Authority under the Land Use Planning and Approvals Act, 1993.

8. REPORTS OF OFFICERS

8.1 DETERMINATION ON PETITIONS TABLED AT PREVIOUS COUNCIL MEETINGS

Nil Items.

8.2 ASSET MANAGEMENT**8.2.1 COASTAL ACCESS STRATEGY 2025 FOR ADOPTION****EXECUTIVE SUMMARY****PURPOSE**

To present the final City of Clarence Coastal Access Strategy 2025 for adoption following community consultation.

RELATION TO EXISTING POLICY/PLANS

Council's Strategic Plan 2021-2031 is relevant as well as the following strategic and policy documents:

- Active Living Strategy (2022-2032)
- Sustainability Strategy 2023-2033)
- Natural Areas Strategy (2024-2034)
- Coastal Hazards Policy (2021)
- Tracks and Trails Strategy (2021)
- Access and Inclusion Plan (2021-2025); and
- Reserve Management Plans intersecting with the coastline.

LEGISLATIVE REQUIREMENTS

Nil.

CONSULTATION

Community consultation on the draft Strategy was undertaken in September and October 2025, as outlined in this report.

FINANCIAL IMPLICATIONS

There are no direct costs associated with the adoption of the Coastal Access Strategy. Implementation of the opportunities and recommendations set out in the Strategy will be considered by Council through annual budget processes.

RECOMMENDATION:

That Council:

- A. Notes the results of community consultation undertaken on the City of Clarence Coastal Access Strategy 2025 (Attachment 2 of the Associated Report).
- B. Adopts the City of Clarence Coastal Access Strategy 2025.

Decision: **MOVED** Cr Mulder **SECONDED** Cr Ritchie

“That the Recommendation be adopted”.

CARRIED UNANIMOUSLY

8.2.2 FOOD ORGANICS GARDEN ORGANICS (FOGO) KERBSIDE TRANSITION**EXECUTIVE SUMMARY****PURPOSE**

To obtain in-principle endorsement from Council for the transition of the existing Garden Organics (GO) kerbside collection service to a Food Organics and Garden Organics (FOGO) service from 1 January 2027.

RELATION TO EXISTING POLICY/PLANS

Council's Strategic Plan 2021 - 2031 is relevant.

LEGISLATIVE REQUIREMENTS

Nil at this time.

CONSULTATION

Community consultation on a food organics and garden organics waste management service has not been undertaken at this stage.

FINANCIAL IMPLICATIONS

Transitioning kerbside services from GO to FOGO will have financial implications that will be addressed in future budget Estimates.

RECOMMENDATION:

That Council:

- A. Endorses, in principle, the transition of City of Clarence's existing Garden Organics (GO) kerbside collection service to a Food Organics and Garden Organics (FOGO) collection service, to commence from 1 January 2027.
- B. Authorises the CEO to commence engagement and negotiation with commercial parties in preparedness for the implementation of a Food Organics and Garden Organics (FOGO) service.
- C. Authorises the CEO to commence development of a comprehensive Communication and Engagement Plan to support the transition to a Food Organics and Garden Organics (FOGO) service, and to report to Council for adoption and implementation.
- D. Do all other things reasonably necessary to progress the FOGO collection service and, at an appropriate time, bring further recommendations to Council for approval of that service.

Decision:

MOVED Cr James **SECONDED** Cr Hunter

"That the Recommendation be adopted".

CARRIED UNANIMOUSLY

8.3 FINANCIAL MANAGEMENT

Nil Items.

8.4 GOVERNANCE**8.4.1 QUARTERLY REPORT TO 30 SEPTEMBER 2025****EXECUTIVE SUMMARY****Purpose**

To consider the Chief Executive Officer's Quarterly Report covering the period 1 July to 30 September 2025.

Relation to Existing Policy/Plans

The Report uses as its base the Annual Plan adopted by Council and is consistent with Council's adopted Strategic Plan 2021-2031.

Legislative Requirements

There is no specific legislative requirement associated with regular internal reporting.

Consultation

Not applicable.

Financial Implications

The Quarterly Report provides details of Council's financial performance for the period.

RECOMMENDATION

That the Quarterly Report to 30 September 2025 be received.

Decision:	MOVED Cr Kennedy SECONDED Cr Chong "That the Recommendation be adopted". Cr Walker left the meeting at this stage (7.11pm). The MOTION was put and CARRIED UNANIMOUSLY
------------------	--

8.4.2 SUBMISSION IN RESPONSE TO REVISED DRAFT DEVELOPMENT ASSESSMENT PANELS BILL 2025 CONSULTATION**EXECUTIVE SUMMARY****PURPOSE**

To provide a submission to the consultation on the revised draft Land Use Planning and Approvals Amendment (Development Assessment Panels) Bill 2025.

RELATION TO EXISTING POLICY/PLANS

Nil.

LEGISLATIVE REQUIREMENTS

The draft Bill proposes substantial amendments to the functions and powers of Council, acting as the planning authority, under the *Land Use Planning and Approvals Act 1993* and the *Local Government (Building and Miscellaneous Provisions Act) 1993* as well as proposing amendments to the *Historic and Cultural Heritage Act 1995*.

CONSULTATION

The draft Bill consultation period is for five weeks and closes on 12 December 2025.

FINANCIAL IMPLICATIONS

There are no financial costs associated with the provision of the submission. However, it is anticipated that there would be financial implications for Council with the Development Assessment Panels process, both in terms of loss of revenue of application fees and cost of participation, if the proposed legislative changes are made.

RECOMMENDATION:

That Council:

- A. Notes the revised draft Land Use Planning and Approvals Amendment (Development Assessment Panels) Bill 2025, which has been released for comment.
- B. Endorses the attached submission (Attachment 1 to the Associated Report) and authorises the Chief Executive Officer to provide it as Clarence City Council's response to the consultation.

/ Refer to Page 25 for Decision on this Item...

**SUBMISSION IN RESPONSE TO REVISED DRAFT DEVELOPMENT
ASSESSMENT PANELS BILL 2025 CONSULTATION /contd...**

Decision:	MOVED Cr Mulder SECONDED Cr Ritchie	
	“That the Recommendation be adopted”.	
	Cr Walker returned to the meeting at this stage (7.17pm).	
	The MOTION was put and CARRIED	
	FOR	AGAINST
	Cr Blomeley	Cr Walker
	Cr Chong	
	Cr Darko	
	Cr Goyne	
	Cr Hulme	
	Cr Hunter	
	Cr James	
	Cr Kennedy	
	Cr Mulder	
	Cr Ritchie	
	Cr Warren	

9. MOTIONS ON NOTICE

Nil Items.

10. COUNCILLORS' QUESTION TIME

A Councillor may ask a question with or without notice at Council Meetings. No debate is permitted on any questions or answers.

10.1 QUESTIONS ON NOTICE

(Seven days before an ordinary Meeting, a Councillor may give written notice to the Chief Executive Officer of a question in respect of which the Councillor seeks an answer at the meeting).

Nil.

10.2 ANSWERS TO QUESTIONS ON NOTICE

Nil.

10.3 ANSWERS TO QUESTIONS WITHOUT NOTICE – PREVIOUS COUNCIL MEETING

Cr Goyne

1. The *Fluoridation Act 1968* requires notification if the fluoridation levels exceed 1.5mg/L. It says that they have to notify varying levels of government; however, it does not mention councils. Are we notified if the levels exceed those?

Answer

(Head of Infrastructure and Natural Assets) In my eighteen years here I have not received notification, but I will take the question on notice.

(Mayor) We will engage with TasWater and provide a detailed response.

(Further information) In accordance with the Tasmanian Code of Practice (CoP) for the Fluoridation of Public Water Supplies (2022), TasWater, as the water authority has legal obligations to notify the Department of Health when fluoride levels exceed 1.5mg/L. If it was the case that these waters were likely to reach a consumer, the Department of Health (DoH) would notify relevant stakeholders at such time, including Council.

Having liaised with the State Water Officer at DoH to obtain this information, the Officer advised that during their 12.5 years in the role at DoH, they have not had a notification regarding fluoride greater than 1.5mg/L reaching customers.

A review of Council records did not reveal any history of Council being notified by DoH of any exceedances.

2. Reading the Fluoridation Act piqued my interest. Section 13 states in regard to works under the Fluoridation Act that we must not hold elector polls in relation to the addition of fluoride to the public water supply. Are there other topics that are off limits for Council elector polls?

Answer

Taken on notice.

The *Fluoridation Act 1968* (Tas.) specifically disallows elector polls regarding the addition of fluoride to the public water supply. The *Local Government Act 1993* does not restrict the subject matter of elector polls other than to provide that “a petition that requests a public meeting is not to be made in respect of any matter relating to rates and charges if those rates or charges have been made for the current financial year” (LG Act, section 59(3)). We are not aware of any other legislation that restricts the subject matter of elector polls.

Cr Walker

1. Is the current Asset Management Team fully staffed or experiencing any workload difficulties?

Answer

Taken on notice.

(Further information) Following clarification from Cr Walker, we understand that this question relates to the timeframe for response to a particular Elected Member Request. As councillors are aware, a weekly EMR update is provided to councillors detailing outstanding requests, including updates on when a request is anticipated to be finalised. Councillors are encouraged to use this information to follow up requests with ELT members if concerns are held regarding finalisation timeframes.

2. My question relates to the committee structure. It has been some months since there was surveying of councillors, staff and membership itself. I am just wondering where we are in the process of reviewing, potentially updating and that coming to a workshop

Answer

(Chief Executive Officer) We have done some work internally, but we have been focussed on the strategic plan review and our goal was to progress the Strategic Plan review and then re-engage with the committee structure issue once we had some clarity around the progress of the Strategic Plan, principally because the two are linked.

Cr James

1. In regard to the Weekly Briefing report of 3 November and the Pipeclay Lagoon coastal study, it refers to the timing of the Coastal Management Plan at Pipeclay Lagoon. Some years ago, we had a report done by Water Research Laboratory regarding a sea wall cross section for Pipeclay Esplanade including reducing wave run up onto the road etc. So, my question is, will the report from Water Research Laboratory be included or be part of the coastal management plan at Pipeclay Lagoon?

Answer

(Head of Infrastructure and Natural Assets) The Coastal Management Plan has been undertaken by the same organisation and they have provided us with a draft report. We are currently reviewing our coastal hazards policy, and we will come to Council early next year in terms of how that is looking regarding temporary standards and then we will be revising the two local coastal management plan drafts we have received, which are Roches Beach and Pipeclay Lagoon.

2. A short time ago we were provided with an update on the master plans for a number of projects, one of which was Little Howrah Beach and that was fairly high up in the priority list. Given there may be a delay in actually undertaking aspects of the Little Howrah Beach Master Plan, is it intended to provide Council with a revised list of those plans to include Victoria Esplanade, that is one that has been listed as a priority. Is it intended to provide us with an update on that list of master plans?

Answer

(Chief Executive Officer) We will conduct that review as we normally do as part of the budget.

(Further information) A master plan overview is also included in Council's Annual Report (and includes priorities) and is further updated in each Quarterly Report.

Cr Ritchie

1. Council is currently undertaking as I understand it, a review of the arrangements around leased properties across the city. Is Council able to provide a timeframe to come to a workshop in respect of that?

Answer

Taken on notice.

(Further information) Council officers intend to present to a workshop in early 2026 on Council's current domestic licence agreements, Council's approach to risk management and insurance and future options for some licence agreements. This workshop will also focus on Council's proposed policy approach to encroachments on Council land.

2. As we approach summer, I am aware that Council has been working with the South Arm community around ownership of the pontoon transferring to Council. Is there any progress on that and perhaps may be some result before the summer heats up?

Answer

(Head of Infrastructure and Natural Assets) We have undertaken an inspection of the pontoon, it is in relatively good condition. There are some things which need to be replaced in terms of the ladder, and it is unlikely that we are going to be able to find the anchor, it is embedded somewhere in the sea. We need a new anchor to be installed but we are making progress to see if we can get it in there this summer.

10.4 QUESTIONS WITHOUT NOTICE

A Councillor may ask a Question without Notice of the Chairman or another Councillor or the Chief Executive Officer. Note: the Chairman may refuse to accept a Question without Notice if it does not relate to the activities of the Council. A person who is asked a Question without Notice may decline to answer the question.

Questions without notice and their answers will be recorded in the following Agenda.

The Chairman may refuse to accept a question if it does not relate to Council's activities.

The Chairman may require a question without notice to be put in writing. The Chairman, a Councillor or the Chief Executive Officer may decline to answer a question without notice.

11. CLOSED MEETING

Regulation 17 of the Local Government (Meetings Procedures) Regulations 2025 provides that Council may consider certain sensitive matters in Closed Meeting.

In accordance with Regulation 17 of the Local Government (Meeting Procedures) Regulations 2025 the reports in the Closed Meeting section of the Council Agenda were dealt with on the grounds that the detail covered in the reports relates to:

- 11.1 APPLICATIONS FOR LEAVE OF ABSENCE
- 11.2 APPOINTMENT OF COMMITTEE MEMBER
- 11.3 CONTRACTUAL MATTER

These reports have been listed in the Closed Meeting section of the Council agenda in accordance with Regulation 17 of the Local Government (Meeting Procedures) Regulation 2025 as the detail covered in the report relates to:

- applications by Councillors for a Leave of Absence;
- personnel matters; and
- contracts and tenders for the supply of goods and services.

The content of reports and details of the Council decisions in respect to items listed in “Closed Meeting” are to be kept “confidential” and are not to be communicated, reproduced or published unless authorised by the Council.

Decision:	<p>PROCEDURAL MOTION</p> <p>MOVED Cr Hulme SECONDED Cr Chong</p> <p>“That the Meeting be closed to the public to consider Regulation 17 matters, and that members of the public be required to leave the meeting room”.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
------------------	---

The Meeting closed at 8.01pm.