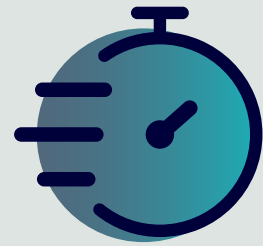


GUIDELINES

QUICK RESPONSE GRANTS



OVERVIEW



Council recognises the significant role community groups, organisations, business and individuals play in realising our vision of “Clarence... a vibrant, prosperous, sustainable city”.

Rare opportunities sometimes deserve special support and for this reason council provides funding through the Quick Response Grant Program for the following activities:

Youth Assistance

Support of up to \$250

For young people (Clarence residents aged 21 and under) to participate, compete or officiate at a community, state, national or international level, including sport and youth exchange, conference and forums; and

General – Projects/Events/Activities

Support of up to \$500

For community groups, not-for-profit and registered charity organisations and incorporated associations for small projects, activities and events that strengthen neighbourhoods, build community resilience and wellbeing education.

The Quick Response Grant Program is offered ‘on-demand’ all year round or until fully allocated, as part of council’s General Grants Program.

The General Grants Program is a strategic investment tool, assisting the community to meet and respond to council priorities and vision as outlined in the Strategic Plan and associated strategies. It enables council to contribute to the community by supporting initiatives and projects that make a positive and ongoing contribution to the City’s community, including projects and activities that promote:

- Connected, resilient and inclusive communities
- Community engagement and participation
- Healthy and active living
- Cultural and creative activities
- A prosperous and innovative economy
- Community safety
- Sustainable practices

Front cover image: Under 16 National Hockey Championships, image by Leigh Anderson-Gillham, courtesy of Anderson Gillham family.

What can you apply for?

- Does your group, organisation, association need a contribution to a small one-off event, activity or gathering?
- Are you under 21 and have you been selected to represent the State in your chosen field – a sporting competition, conference, exchange or forum?

Eligibility

An individual applying for a Quick Response Grant must be a permanent resident of Clarence. If the applicant is under 18 years of age, a parent or guardian must also sign the application form.

For individual teams where there are three or more players from Clarence selected, we may limit/cap funding to provide equity across the program. Teams are encouraged to lodge one application, and to get in touch with a grants officer to discuss their request.

Not-for profit groups, associations, organisations, clubs are eligible to apply if their project brings significant benefits to the Clarence community.

Funding rounds and limits

- The Quick Response Grants are available between 1 July – 30 June, annually.
- An application can be submitted at any time during the financial year and grants will be awarded until the budget allocation is spent.
- There is a limit of one application per financial year.
- Eligible individuals can apply for up to \$250 to the Youth Assistance stream.
- Eligible not-for-profit groups can apply for up to \$500 to the General – Projects/Events and Activities stream.

How to Apply

- Complete and submit the Quick response application form via SmartyGrants.
- Attach a copy of the letter confirming your selection on a sporting team, competition, forum, exchange etc.
- Council has moved its application process to SmartyGrants. To apply for a grant you need to register with SmartyGrants. Visit SmartyGrants or click the 'Apply now' button from the corresponding grant program, and then click 'Log in'. From the page that is displayed you can register as a user with SmartyGrants and start your application. You can also preview the application form.

Example of activities that won't be funded

- Political activities
- Events run solely for commercial profit or personal gain
- Funding for trophies, prizes and awards
- Normal operational cost of the group, organisation, association or club
- Activities, events, projects that have already commenced prior to funding being approved
- School class excursions, camps or trips
- Other eligibility may apply to specific funding.

Where a grant application involves the dissemination of cultural information (for example interpretive panels or artworks), council will have final approval or proposed content prior to manufacture or installation.

If you are unsure about your proposed activity or event, please contact the Community Grants Officer.

Assessment Criteria

Applications will be assessed upon the benefit to the Clarence community or local resident.

All applicants will be notified in writing within 4 weeks to advise if your application has been successful or unsuccessful.

- Clearly describe your need for assistance and the benefit to you personally and to the community as a whole. There are numerous ways an individual's involvement in professional and/or personal opportunities can benefit the wider community. This might be through sharing new skills with others, introducing new experiences or ideas, developing networks or inspiring others to join and take part.
- Your application must be submitted prior to the commencement of the event. Please allow a minimum of 4 weeks prior to the event or project to ensure sufficient time to process your application.

Your obligations – if you are successful in receiving a grant

- Use the grant for the purpose for which the grant was awarded.
- Obtain all appropriate permits, approvals, insurance etc. relating to the project/activity/event (if applicable).
- You are obliged to return grant monies to council if the recipient's involvement in the project/activity/event does not eventuate.
- Acknowledge council's support.

If you have any further questions, please contact the Community Grants Officer by:

- Phone: 6217 9500
- Email: grants@ccc.tas.gov.au
- Mail: Community Grants Officer, PO Box 96, Rosny Park TAS 7018

