

Position Description

Position title:	Parks and Community Facilities Worker – Playgrounds
Position number:	New
Group:	Infrastructure and Natural Assets (Operations)
Reports to position title:	Technical Officer Parks and Community Facilities
Number of direct reports:	☒ Nil ☐ 1 - 3 ☐ 4 - 6 ☐ 7 - 9 ☐ 10 +
Range or classification:	Pay Point Ranges 5-6, 7, 8-9
Approved:	October 2026

About the Group

The Infrastructure and Natural Assets Group is responsible for leading and managing Council's infrastructure and natural asset programs to support a safe, sustainable and well-served municipality. The Group oversees the planning, delivery and renewal of infrastructure assets, provides sustainable waste and stormwater management services, and plays a key role in protecting and enhancing the City's natural environment. Through responsible asset stewardship and forward planning, the Group ensures infrastructure and natural assets continue to meet community needs now and into the future.

About the Team

The Operations Team plays a vital role in delivering the work of the Infrastructure and Natural Assets Group by undertaking the on-the-ground construction, maintenance, and management of council's infrastructure and natural assets. This includes maintaining roads, parks, stormwater systems, and public spaces, supporting sustainable waste operations, and ensuring that community assets remain safe, functional, and well-presented.

About the Role

The Parks and Civil Facilities Worker - Playgrounds supports the operations of the organisation through the inspection, maintenance and compliance management of Council's playgrounds, parks and associated recreational facilities. The position plays a key role in ensuring playground assets are safe, compliant and fit for community use by undertaking routine inspections, supporting playground audits, identifying and rectifying defects, and assisting with the delivery of maintenance and renewal programs in accordance with relevant standards and risk management requirements.

Key Responsibilities

Under guidance, ensure the safe, effective and efficient provision of playgrounds and associated community facilities by:

1. Undertaking routine operational, maintenance and annual playground inspections, condition assessments, compliance activities and audit support in accordance with Council procedures, Australian Standards, industry practices and risk management requirements, including implementing corrective actions arising from audit findings.
2. Identifying, assessing, reporting and where appropriate rectifying playground defects, hazards, wear, vandalism and compliance issues, while monitoring asset condition and recommending maintenance, renewal and risk management priorities.
3. Maintaining, repairing and replacing playground equipment, impact attenuating surfacing, park furniture, fencing, pathways and associated recreational infrastructure, ensuring assets remain safe, compliant and maintained to the highest standard.
4. Contributing to playground maintenance, installation, renewal and improvement programs by completing assigned work in accordance with maintenance schedules, work orders, rosters, plans, specifications and inspection requirements.
5. Maintaining accurate records of inspections, maintenance activities, defects and remedial works in Council's asset management and maintenance systems, and interpreting plans, specifications, inspection reports and maintenance schedules to support asset management and service delivery outcomes.
6. Operating and maintaining plant, tools and equipment used in playground and parks maintenance in accordance with Safe Work Method Statements (SWMS), safety requirements and operational procedures.
7. Maintaining effective working relationships with internal teams, contractors, external stakeholders and community members to support service delivery outcomes.
8. Contributing to team activities by maintaining organisational knowledge, participating in training, supporting colleagues and undertaking additional tasks within skills and competence.

9. Following safe work practices and proactively reporting hazards, incidents and risks.
10. Delivering services efficiently while maintaining professional, courteous and customer-focused interactions that support positive community outcomes.
11. Maintaining required role capability by proactively developing skills and knowledge, working collaboratively with others, contributing to continuous improvement initiatives and adapting positively to change.
12. Carry out other duties appropriate to skills and training.

Selection Criteria

Essential

1. RoSPA Level 2 Playground Inspection qualification (or willingness to obtain within an agreed timeframe) and demonstrated knowledge of playground safety requirements, relevant Australian Standards, compliance obligations and risk management principles.
2. Demonstrated experience undertaking playground or similar asset inspections, condition assessments and maintenance activities, including the ability to identify, assess, prioritise and rectify defects, hazards and compliance issues.
3. Demonstrated ability to plan, prioritise and complete inspection and maintenance programs within required timeframes and established service standards.
4. Demonstrated experience operating and maintaining plant, tools and equipment relevant to playground, parks and open space maintenance activities.
5. Good communication and interpersonal skills, including the ability to maintain accurate inspection and maintenance records.
6. The ability to work effectively both independently and within a team environment, with a strong understanding of appropriate workplace behaviours.
7. Demonstrated problem-solving skills and the ability to resolve operational, maintenance and safety issues as they arise.
8. Understanding of workplace health and safety requirements relevant to the role.
9. Current driver's licence and construction industry white card.

Desirable

10. Experience undertaking playground compliance inspections and audits.
11. Experience using asset management, maintenance management or inspection recording systems.
12. Chemical Handling Certificate.

13. Certificate III in Parks and Gardens, Horticulture, Asset Maintenance, Construction, or a related discipline.
14. Current Medium Rigid Licence.

Authority and Delegations

The officer is to perform all duties in an authorised manner and within the scope of responsibility necessary to carry out those duties, as specified by this position description and in accordance with any applicable appointment, authorisation or delegation provided by the Chief Executive Officer.

- Delegations/Powers of entries apply to this position.

Pre-Employment Requirements

Child and Youth Safety

Council is committed to the safety and wellbeing of children and youth while enabling their participation as a valued member of our community.

We have zero tolerance to child or youth abuse or harm. You are obligated to prioritise the safety of children and youth you interact with in the performance of your role and to report conduct of concern. For further information, please refer to our Safeguarding Children and Youth Policy and Code of Conduct available on our website, and the *Registration to Work with Vulnerable People Act (Tas) 2013*.

- A Registration to Work with Vulnerable People (Tas.) is not required.

National Police Check

- A current National Police Check is required for this position to assess the suitability of the preferred candidate. Appointment to the role is subject to the results of the check, and candidates whose history is deemed unsuitable will not be offered employment.